

# MYS Volunteer Application



Our parent volunteers are a vital component in the success of MYS. I invite you to join in and find out how much fun it is! Review the Volunteer Brochure for more details on our volunteer program. Please help us by filling out this form and leaving it with a staff member or our volunteer coordinator, Maria Melichar. Don't hesitate to call Maria if you have any questions. *Thank you!*

**Maria Melichar, Volunteer Coordinator, 952-657-2323, mlhmelichar@aol.com**

Return the completed document to the admin desk or mail to: MYS, 790 Cleveland Avenue S., Suite 203, St. Paul, MN 55116

**\* These fields are required.**

Application Date: \_\_\_\_\_

\*Name: \_\_\_\_\_ \*Student's Name: \_\_\_\_\_

\*Phone (day): \_\_\_\_\_ \*Phone (evening or cell): \_\_\_\_\_

\*Email: \_\_\_\_\_

\*Does your employer credit employee volunteer hours?  Yes  No

If "yes" please give us the name of your employer: \_\_\_\_\_

\*Do you have: a driver's license?  Yes  No

\*Why do you want to volunteer and/or what do you want to gain from this volunteer experience? \_\_\_\_\_

**Volunteer Experience:** Please list other volunteer experiences you have had.

Name/Organization	Volunteer Duties
1. _____	_____
2. _____	_____
3. _____	_____

Special training, skills, hobbies: \_\_\_\_\_

\*Listed below are the areas where MYS volunteers are needed. A brief description of volunteer duties is posted in the volunteer brochure. Check any duties that interest you.

- |  |   |
|--|---|
| <input type="checkbox"/> Attendance check-in       | <input type="checkbox"/> Saturday rehearsal aide  |
| <input type="checkbox"/> Concert supervisors       | <input type="checkbox"/> Wreath distribution, November 19   |
| <input type="checkbox"/> Parent Advisory Council   | <input type="checkbox"/> Special events: Music & Melody Makers, MN Orchestra sectionals, Bring a Friend |
| <input type="checkbox"/> General office help       | <input type="checkbox"/> Percussion moving  |
| <input type="checkbox"/> Light office housekeeping |   |

\*What is your availability (check all that apply):

Saturdays  Concert days  Weekday/morning  Weekday/afternoon  Weekday/evening

I certify that I have answered all questions to the best of my ability. I understand that information contained on my application will be verified by MYS. I also certify that I have read and agree to comply with the *Expectations of MYS Volunteers* as posted in the Volunteer Brochure.

\*Signature \_\_\_\_\_

\*Date \_\_\_\_\_

## **Expectations of MYS volunteers**

In an effort to protect our students, volunteers and Minnesota Youth Symphonies as an organization, the MYS board has developed some expectations of our parent volunteers.

### **Expectations of MYS volunteers**

1. Treat MYS students, parents and staff with respect and dignity.
2. Never physically or verbally harass a student.
3. Report any inappropriate or unsafe behavior to the operations manager or a conductor.
4. Encourage inclusive rather than exclusive behavior in students.
5. Be firm, fair and consistent in all dealings with students. Address the problem without attacking the person.
6. Maintain confidentiality at all levels, including among fellow volunteers, with students and within the community.
7. Do not bring an outside conflict with another student or family into the context of the organization.
8. Do not undermine your credibility with all students or parents by providing your own child special treatment outside the organization's policies and procedures.
9. Do not smoke, use alcohol or any controlled substance when MYS students are present.
10. Do not use vulgar language when MYS students are present.

### **MYS Volunteers should expect from Minnesota Youth Symphonies**

1. To be treated with dignity and respect as a co-worker, not just free help.
2. To be given a duty that takes into account personal preference, temperament, like experience education and knowledge.
3. To receive sound guidance and direction from experienced staff.
4. To be heard, and have an opportunity to be a part of the planning and to share and welcome ideas.

***MYS Volunteers are Vital! Thank you!***